

# Minutes of the Special Trustee Meeting of the Salt Spring Island Fire Protection District

Meeting held: **February 2, 2017**  
Training Room, Ganges Fire Hall

## **In attendance:**

Trustees: Mitch Forest (Chair), Howard Baker, Chris Budd, Mary Lynn Heatherington, Howard Holzapfel, Per Svendsen

Staff Members: Chief Arjuna George, Corporate Administrator and Financial Officer Andrew Peat

Recording Secretary: Sarah Shugar

These minutes follow the order of the agenda although the sequence may have varied.

Chair Forest called the meeting to order at 1:00 p.m.

## **1. Call to Order**

## **2. Approval of Agenda**

A proposed agenda was circulated to trustees prior to the meeting.

**Motion** to accept the agenda moved by Trustee Svendsen, seconded by Chair Forest.

CARRIED

## **3. In-camera session to discuss matters pertaining to Human Resources**

**Motion** to move to an in-camera session to discuss Human Resources matters and legal opinions received from counsel moved by Chair Forest, seconded by Trustee Baker.

CARRIED.

The meeting moved in-camera at 1:02 p.m. and reconvened at 2:15 p.m.

## **4. Rise and Report**

The Salt Spring Island Fire Protection District agreed to request the Lieutenant Governor in Council amend the Letters Patent by inserting in Section 11 after the sentence "Every person qualified as aforesaid to vote shall be qualified to be a candidate for Trustee of the improvement district..." the following text: "...save and except for an employee or salaried officer of the improvement district, who is disqualified from being nominated for, being elected or holding office with the improvement district so long as he or she remains an employee".

The Trustees of the Salt Spring Island Fire Protection District agreed to request the Lieutenant Governor consider and pass such amendments as may be necessary to the Local Government Act to make Section 82 of the Local

Government Act, “Disqualification of local government employees”, of application to sit on governing body of said improvement districts.

It was noted Trustee Holzapfel declared conflict of interest and was not present for a portion of the meeting including discussions regarding the eligibility of District employees to serve as trustees.

## 5. **Adjournment**

There being no further business **motion** to adjourn moved by Trustee Heatherington seconded by Chair Forest and carried.

The meeting adjourned at 2:18 p.m.

The next scheduled regular meeting of the trustees is February 20, 2017.

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Mitch Forest  
Chair, Board of Trustees

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Andrew Peat  
Corporate Administrator